



Love.Play.Active – Risk Assessment for PE Delivery in Schools & Community Settings

Assessment Completed By: Henry Broadhurst

Position: Director / Lead Coach

Assessment Date: 1st September 2025

Next Review Date: 31st August 2026

Activity Overview

Description	Delivery of curriculum PE and extra-curricular sports sessions in schools and community centres.
Audience	Primary school pupils (ages 4–11)
Locations	School halls, classrooms, playgrounds, fields, community centres



Risk Assessment Table

Hazard	Who Might Be Harmed	Risk	Controls in Place	Risk After Controls
Trips, slips, and falls	Pupils, coaches	Medium	Area checked for hazards; suitable footwear required; clear rules for safe movement	Low
Injury from equipment	Pupils, coaches	Medium	Equipment checked regularly; age-appropriate equipment used; instruction given before use	Low
Unsafe playing surface	Pupils, coaches	High	Visual check before session; avoid use if unsafe; indoor alternatives considered	Low



Poor behaviour or rough play	Pupils	Medium	Behaviour expectations set clearly; schools' policies followed; ratio of adults to children monitored	Low
Medical emergency	Pupils	High	Medical info from school; inhalers/meds present; coaches first aid trained	Low
Unauthorised access or child leaving area	Pupils	High	Entry/exit points secured; registers kept; school staff presence required	Low
Safeguarding concern or allegation	Pupils, staff	High	All coaches DBS checked; safeguarding policy followed; concerns reported to DSL	Low



Coach illness or absence	Pupils, school	Medium	Backup coach or school informed; session cancelled if unsafe	Low
Manual handling	Coaches	Low	Trolleys used if possible; training provided on lifting	Low
Fire or emergency evacuation	Pupils, coaches	Medium	Follow site fire procedures; identify exits; register kept	Low
COVID-19 / Infectious disease	Pupils, coaches	Variable	Follow public health guidance; hygiene practices; equipment cleaned	Low



General Control Measures

- - All coaches:
 - Hold enhanced DBS clearance.
 - Are trained in child protection and emergency first aid.
 - Wear identifiable clothing and carry ID.
- - Equipment is:
 - Cleaned and stored safely.
 - Regularly inspected for wear and damage.
- - Pre-session safety check:
 - Coach to assess surface, space, equipment, and emergency procedures.
- - Supervision:
 - Coach-to-pupil ratios maintained.
 - School staff or designated adult must be present.

Documentation & Emergency Procedures

- - Registers taken at each session.
- Accident forms completed and shared with schools if needed.
- Contact details for schools/coaches accessible.
- Incident log maintained.



Review & Monitoring

- Risk assessment reviewed annually or after:
 - A significant incident or near-miss.
 - Change in environment, staffing, or equipment.
 - New guidance from schools or public health.

Signed...

Name: H.Broadhurst

Role: Director of Love Play Active

Date: 1st September 2025

Expires: 31st August 2026